

Kashti, Tal-Shrigonda Dist-Ahmednagar, Maharashtra - 414 701

## **Faculty of Engineering**

Approved by AICTE. MS(New-Int) Engg./2009/09.Dt.15/06/09, Affiliated to Savitribai Phule Pune University

Procedures and policies for maintaining and utilizing physical, academic and support facilities

- 1. The institute regularly maintains the laboratory equipment there by checking the working status of instruments and update new equipment.
- 2. The minor maintenance being carried out by the Laboratory Technician and concerned faculty
- 3. Laboratory Technicians are maintaining dead stock register and register for consumable material and lab verification is done once in year.
- 4. Project Reports and Seminar reports are maintained year wise in the departmental library.
- 5. Class rooms, staff rooms and laboratories cleanliness is maintained by peon.
- 6. College washrooms cleanliness is maintained by external cleaning services

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